



## STANDING ROCK HOUSING AUTHORITY

1333 92nd Street, P.O. Box 769  
Fort Yates, North Dakota 58538  
Phone: (701) 854-7549

### **Request for Proposal - Pest Control Services — #2004098**

Date Posted: Tuesday, March 5, 2024

Closing Date: Thursday, April 4<sup>th</sup>, 2024 at 2:00 PM

All proposals shall be delivered in a sealed package correctly identifying the proposal's purpose.

**PROPOSAL - PEST CONTROL** To the above-listed address; **ATTENTION: Roberto Hernandez**, Procurement Officer.

The Standing Rock Housing Authority is seeking proposals for a duration of three years, from April 2024 Through June 2027.

A sealed proposal marked "Pest Control" must be submitted to the Standing Rock Housing Authority Procurement Office, by Monday, June 11<sup>th</sup>, 2024, at 2:30 PM CST. One original must be supplied by each respondent and submitted to the above-listed address. No email or faxes will be accepted.

The Standing Rock Housing Authority (S.R.H.A.) hereby solicits proposals to provide Pest Control Services for approximately 328 Low Rent Units and 482 Limited Partnership Units, consisting of 17 different partnerships S.R.H.A. units located throughout the Standing Rock Indian Reservation. S.R.H.A. reserves the right to reject any proposals based on the best interest of the Standing Rock Housing Authority.

This request for proposals is subject to all applicable Federal, State, and Tribal Rules and Regulations. Proposals shall address all items and requirements listed below and include all necessary documentation to support each item and requirement. Proposers that do not include all supporting documentation shall be considered non-responsive and will not be considered.

1. Proposers shall have maintained a valid **current:**
  - a. *Proposer must possess a current Tribal Business License* for providing pest control services on the Standing Rock Reservation.
  - b. Proposer must possess a current *licensed with the States of North Dakota and South Dakota* as a Commercial Applicator or Commercial Operator as applicable.
  - c. Proposer must possess a current proof of insurance for the following areas: Business, Commercial Liability; Workers Compensation/Employers Liability. (Attach copies of certificates for current coverage for each).

2. Proposers must be able to take orders (Fumigation Requests) from 8 AM — 4:30 PM CST Monday through Friday for services proposed and must be able to respond to orders within 24 hours from placement of order.
3. Indian Preference, Proposers shall submit proof of Current T.E.R.O. Certifications/Registration business operation on the Standing Rock Reservation. (Attach copies)
4. Trial Period and Right to Award to Next Low Vendor: A ninety (90) day trial period applies to contract(s) awarded due to this solicitation. During the trial period, the vendor(s) must perform in accordance with all terms and conditions of the contract. Failure to perform during this trial period may result in the immediate cancellation of the contract. In the event of dispute or discrepancy as to the acceptability of a product or service, the Standing Rock Housing Authority decision shall prevail. The S.R.H.A. agrees to pay for pre-authorized orders (Fumigation Request) received up to the date of termination. If the contract is terminated within the trial period, the S.R.H.A. reserves the option to award the contract to the next low-responsive proposer by mutual agreement with such proposer. Any new award will be for the remainder of the contract and will also be subject to this trial period.
5. Rodent Control to be provided on an as-needed basis.
6. Proposal Evaluation Process: The S.R.H.A. will evaluate proposals using the criteria specified below. Proposers will be evaluated and ranked or scored.

**Proposers that do not include all supporting documentation shall be considered non-responsive and will not be considered.**

**PURPOSE**

Units to be sprayed will be on a per-unit basis, and proposers shall submit a flat proposed unit rate to provide pest control service that meets all requirements. Proposer must submit an Invoice showing the Per-Unit Cost.

Materials applied in pest control services shall conform to Tribal Federal, State and local Ordinances and/or laws. Pesticides shall be utilized with due precaution and special care shall be exercised during the use of liquid insecticides in areas having an asphalted, mastic, or linoleum floor surface.

**EXTERMINATION TREATMENTS REQUESTED**

Being able to provide the below listed services may help determine the S.R.H.A. Choice upon evaluation of Proposals received.

- Bed bugs      Heat Treatment, Bed Bug Traps, Spray treatment with Insect growth regulators (IGRs), Glue Traps
- Flea            Spray treatment with Insect growth regulators (IGRs), Flea Traps,
- Tick            Spray treatment with Insect growth regulators (IGRs),
- Spider         Spray Insect growth regulators (IGRs), Glue Traps,
- Cockroach    Spray Insect growth regulators (IGRs), & Glue Traps, Bait,
- Rodents        Glue Traps, Traps, Baiting

All pest control shall be performed in a safe manner in accordance with the most modern and effective scientific pest control procedures. The contractor will cooperate to ensure effective results. When conditions conducive to breeding and harboring pest covered in this contract are reported, the

contractor shall take the necessary steps to correct the conditions. Service shall be provided on a quarterly basis when needed. All areas requiring attention shall be treated for effective pest control. Additional calls and treatments shall be made when deemed necessary based on a written request/referral received by the S.R.H.A. Units to be sprayed will be billed per-unit basis, and proposers shall submit a **flat proposed unit rate** to provide pest control service that meets all requirements. Proposer must submit an Invoice showing the Per-Unit Cost. Upon receiving a referral, all services, regular and special, shall be scheduled by the service provider.

Specifications: The S.R.H.A. will evaluate each proposer's compliance with the specifications and other requirements and shall make determinations of "or equal" alternates before calculation of proposers.

#### Evaluation Criteria

Experience/Capabilities	20
Price	15
Sustainability/Safety	25
Quality Control	15
Response time	10
Indian Preference	15

Bidders must submit an invoice for payment for services rendered.

The Standing Rock Housing Authority reserves the right to refuse any proposals according to the best interest of the S.R.H.A.

For more information or questions regarding this request for proposals, please contact S.R.H.A. Roberto Hernandez, Procurement Office, at (701) 854-3891 or email [RHernandez@StandingRockHousing.org](mailto:RHernandez@StandingRockHousing.org).