



STANDING ROCK HOUSING AUTHORITY

1333 92nd Street, P.O. Box 769
Fort Yates, North Dakota 58538
Telephone: (701) 854-3891
Fax: (701) 854-3891



POSITION: Custodian/Groundskeeper

LOCATION: Standing Rock Housing Authority, Fort Yates North Dakota

OPENING DATE: January 10, 2025

CLOSING DATE: January 24, 2025

Rate of Pay : **\$19.94/Hour + Benefits**

Scope of work:

Upkeep of the Standing Rock Housing Authority office buildings and the outdoor grounds are in a safe and sanitary condition.

Duties & Responsibilities

Interior:

Empty all waste baskets in all the office buildings, restrooms, and the public waiting area.
Clean & sanitize all restrooms & replenish supplies (tissue, towels, soap containers, etc.).
Sanitize all doors, doorknobs, furniture, inside windows and the public area.
Sweep/Mop all floors, vacuum all carpets and shampoo carpet as needed.

Exterior:

Mowing, raking, picking up garbage on the lawn and maintaining the outside lighting of the buildings.
Snow and ice removal of walkways and parking areas.
Maintain the interior/exterior appearance of the buildings, including painting.

Other:

Assist with maintaining the Elderly and Complex exterior of the housing units.

Abilities:

Ability to drive a company vehicle and operate all lawn & snow removal equipment
Ability to do heavy lifting and use hand & power tools.
Ability to communicate well with others and always utilize courtesy with co-workers & departments.

Qualifications

Must have a valid driver's license, be insurable and able to pass a background check.

Submit SRHA Applications to: SRHA Human Resources Department,
P.O. Box 769 Fort Yates, ND 58538

ALL APPLICATIONS MUST BE SUBMITTED BY 4:00 P.M., ON THE CLOSING DATE.

“INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED”

NOTICE: ALL APPLICANTS ARE SUBJECT TO ALCOHOL & DRUG TESTS, FAILURE TO ADHERE TO THE TESTING WILL RESULT IN REVOCATION OF THE JOB OFFER.